



## TOWN OF PERALTA

90-A Molina Road  
PO BOX 1830  
Peralta, NM 87042  
Phone: 505-869-2050  
Fax: 505-869-2958

**Bryan R. Olguin, Mayor**  
Councilors  
**Michael Leon Otero, Pro-Tem**  
**Claudio Moya**  
**Joseph Romero**  
**Randy Smith**

## MEETING MINUTES

January 25, 2022

THE GOVERNING BODY FOR THE TOWN OF PERALTA HELD A REGULAR MEETING ON TUESDAY, JANUARY 25, 2022 AT 6:00PM IN THE PERALTA TOWN HALL, 90-MOLINA ROAD, PERALTA, NM.

1. **CALL TO ORDER** - Meeting was called to order at 6:01pm by Mayor Olguin.
2. **PLEDGE OF ALLEGIANCE** - was led by Mayor Olguin.
3. **ROLL CALL** - Mayor Olguin stated for the record all Councilors are present; Councilor Otero, Councilor Romero, Councilor Smith, Councilor Moya.
4. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE AGENDA FOR JANUARY 25, 2022.** Motion to approve the agenda was made by Councilor Romero, second by Councilor Otero. Agenda Approved.
5. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORKSHOP MINUTES FOR DECEMBER 20, 2021.** Motion to approve the agenda was made by Councilor Smith, second was made by Councilor Otero. Motion Approved.
6. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE MINUTES FOR DECEMBER 28, 2021.** Motion to approve the agenda was made by Councilor Smith, second was made by Councilor Otero. Motion Approved.
5. **DEPARTMENT REPORTS:**
  - a. Police Department - Presented by Chief Andrew Owen. December Police and Annual 2021 report are attached.
  - b. Fire Department – Presented by Councilor Smith. December Fire report is attached.
  - c. Court Report - Presented by Councilor Romero. December Municipal Court report is attached.
  - d. Town Clerk's Report - Presented by Town Clerk Kori Taylor. Report is attached.
  - e. Finance Report - Presented by Town Clerk Kori Taylor. GRT and the P & L dated December 31, 2021 are attached.
6. **GOVERNING BODY REPORTS:**

Councilor Smith - Town of Peralta is working with Elite Communications and PNM to provide streetlights. See attached report.  
Councilor Moya - No Report  
Councilor Otero - No Report  
Councilor Romero - No Report  
Mayor Olguin - No Report
7. **PUBLIC COMMENTS: Non-Agenda Items (3 Minutes Only)** – Emmanuel Gutierrez, Peralta Resident filed a complaint with the Governing Body concerning the safety of neighboring residents riding bikes and ATV's unintentionally driving into a cable barrier set up by a neighboring resident. See attached report.
8. **COMMUNITY SERVICE ASIGNMENT ORDER:**
  - a. Speaker one - addressed her speeding citation to the Governing Body.
  - b. Speaker two - addressed his speeding citation to the Governing Body.

**9. SITE DEVELOPMENT PLAN REVIEW – Jerry Nelson Construction - 3605 Highway 47 - Councilor Romero would of liked a more detailed topography site plan other than what was presented.**

**10. PUBLIC HEARING:**

- a. Variance - 2 Valencia Road, requesting a Variance for setbacks of an established building. Legal: Land of Donald W Cox and Chrystal Wayne Cox Tract:99A1: S:23 T: 7N R 2E 1.15ac. - Mrs. Ashley would like to use the house at 2 Valencia Road as a Cannabis Retail Business. This house was built prior to incorporation, and the house is in the commercial zone district. The west side set back does not meet Town of Peralta Zoning ordinance of a 30-foot setback for Cannabis Retail business.

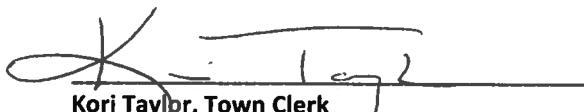
**11. ACTION:**

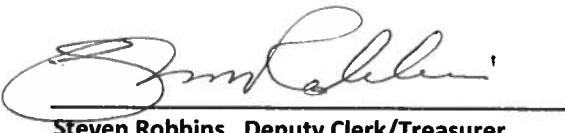
- a. Consideration of and Possible Approval of Site Development Plan Review – Jerry Nelson Construction. Motion to approve the site development plan review was made by Councilor Smith, second was made by Councilor Otero. Roll call vote, Councilor Smith, Aye, Councilor Moya, Aye, Councilor Otero, Aye, Councilor Romero, Nae. Motion Approved.
- b. Consideration of and Possible Approval for Variance at 2 Valencia Road. Motion to approve Variance was made by Councilor Otero, second by Councilor Romero, Roll Call Vote, Councilor Smith, Aye, Councilor Moya, Aye, Councilor Otero, Aye, Councilor Romero, Aye. Motion Approved.
- c. Consideration of and Possible Approval for Resolution No. 2022-001 Opens Meeting Act and Schedule. Motion to approve Resolution No. 2022-001 Opens Meeting Act and Schedule was made by Councilor Smith, second by Councilor Moya. Motion Approved.
- d. Consideration of and Possible Approval for Resolution No. 2022-002 Parliamentary Procedures of Robert's Rule of Order. Motion to approve Resolution No. 2022-002 Parliamentary Procedures of Robert's Rule of Order, was made by Councilor Otero, second by Councilor Romero. Motion Approved.
- e. Consideration of and Possible Approval for Resolution No. 2022-003 Designation and Deposition of Public Records. Motion to approve Resolution No. 2022-003 Designation and Deposition of Public Records was made by Councilor Smith, second by Councilor Romero. Motion Approved.
- f. Consideration of and Possible Approval for Resolution No. 2022-004 Appointment of Mayor Pro Tem. Motion to approve Councilor Otero as Pro Tem was made by Councilor Romero, second by Councilor Smith. Motion Approved.
- g. Consideration of and Possible Approval for Appointment of Town Clerk. Motion to approve Appointment of Town Clerk, Kori Taylor was made by Councilor Romero, second by Councilor Smith. Motion Approved.
- h. Consideration of and Possible Approval for Appointment of Deputy Clerk/Town Treasurer. Motion to approve Appointment Steve Robbins as Deputy Clerk/Town Treasurer was made by Councilor Otero, second by Councilor Romero. Motion Approved.
- i. Consideration of and Possible for Appointment of Town Fire Chief. Motion for approval for appointment of Fire Chief John Dear, was made by Councilor Romero, second by Councilor Otero. Motion Approved.
- j. Consideration of and Possible for Appointment of the Planning and Zoning Commissioners. Motion for approval of Planning and Zoning Commission; Waldy Salazar, Vincent Milavec, Leroy Pacheco, Christine Murphy and Christine Amestoy made by Councilor Romero, second by Councilor Smith. Motion Approved.

**12. NEXT MEETING – to be held on Tuesday, February 22, 2022 at 6:00PM at the Peralta Town Hall, 90-A Molina Road, Peralta, NM 87042.**

**13. ADJOURNMENT: Motion to Adjourn was made by Councilor Otero, second by Councilor Moya. Adjournment was Approved. Meeting was Adjourned at 7:48pm.**

**Agenda subject to change. Council may enter into Executive Session pursuant to NMSA 1978, Sections 10-15-1, Subsection H-1 through H-10. TO REQUEST AN ACCOMMODATION FOR INDIVIDUALS WITH DISABILITIES; OR INFORMATION ABOUT PHYSICAL ACCESSIBILITY, CALL (505)869-2050**

  
Kori Taylor, Town Clerk

  
Steven Robbins, Deputy Clerk/Treasurer