



TOWN OF PERALTA

90-A Molina Road
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Bryan R. Olguin, Mayor
Councilors
Michael Leon Otero, Pro-Tem
Claudio Moya
Joseph Romero
Randy Smith

PERALTA GOVERNING BODY MEETING MINUTES TUESDAY, JULY 25, 2023

THE GOVERNING BODY FOR THE TOWN OF PERALTA HELD A REGULAR MEETING ON JULY 25, 2023 AT 6:00PM IN THE PERALTA TOWN HALL, 90-MOLINA ROAD, PERALTA, NM

- 1. CALL TO ORDER** - Meeting was called to order at 6:02pm by Mayor Bryan Olguin. Governing Body members in attendance are Mayor Bryan Olguin, Councilor, Mayor Pro-Tem Leon Otero and Councilor Randy Smith. Councilors absent are Joe Romero and Claudio Moya.
- 2. PLEDGE OF ALLEGIANCE** - was led by Mayor Bryan Olguin.
- 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AGENDA for July 25, 2023.** Motion to approve the July 25 agenda was made by Councilor Otero, second was made by Councilor Smith. The July agenda was approved.
- 4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE MINUTES FOR JUNE 27, 2023.** Motion to approve the minutes was made by Councilor Smith, second by Councilor Otero. The June minutes were approved.
- 5. DEPARTMENT REPORTS:**
 - a. Police Department - The June Police report was presented by BF Police Chief Owen. The BFPD June report is attached.
 - b. Fire Department – The June Fire Report was presented by Fire Chief Fiedler. The June Fire Report is attached.
 - c. Municipal Court Report - The June Municipal Court Report was presented by Mayor Olguin. The June Court report is attached.
 - d. Town Clerk Report - Presented by Town Clerk Kori Taylor. June Clerk's report is attached.
 - e. Town Finance Report - Presented by Deputy Clerk/Treasurer Steve Robbins. The Fund Balance Report and the P&L, both dated June 30, 2023 are attached. The Town of Peralta FY 24 Final Budget was presented and is also attached.
- 6. GOVERNING BODY REPORTS:**

Councilor Smith – No report.
Councilor Moya – Absent.
Councilor Otero – No report.
Councilor Romero – Absent.
Mayor Olguin – No report.
- 7. PUBLIC COMMENTS:** None
- 8. COMMUNITY SERVICE ASSIGNMENT (MUNICIPAL COURT):** Two traffic offenders were present. Both presented their cases to the Governing Body as prescribed by the Municipal Judge.
- 9. DISCUSSION ITEMS:**
 - a. Nominal Fee Policy for the Peralta Volunteer Fire Department. Presented by Fire Chief Fiedler.
 - b. Peralta Volunteer Fire Department Disciplinary Actions SOP 1402. Presented by Fire Chief Fiedler.
 - c. Infrastructure Capital Improvement Plan (ICIP) 2025-2029. Presented by Town Clerk Taylor.
- 10. ACTION ITEMS:**
 - a. Consideration and Possible Approval of changes made to the Comprehensive Ordinance Section 17 Site Development Plan. Mayor Olguin asked to Table this Action Item, per further discussion with the Town's Attorney and the Planning & Zoning Commission. This Action Item will appear again on the October Council meeting. Motion to Table was made by Councilor Smith, second by Councilor Otero. Motion was Approved to Table until October 2023 Council meeting.
 - b. Consideration and Possible Approval of Resolution 2023-013 Final Fourth (Q4) Quarter Financial Report. Motion to approve was made by Councilor Smith, second Councilor Otero. Approved.

- c. Consideration and Possible Approval of Resolution 2023-014 Fiscal Year and Expenditure Budget. Motion to approve the Final FY 24 Budget was made by Councilor Smith, second Councilor Otero. Approved.
- d. Consideration and Possible Approval of Resolution 2023-015 Nominal Fee Policy for Peralta Volunteer Fire Department. Motion to approve was made by Councilor Smith, second by Councilor Otero. Approved.
- e. Consideration and Possible Approval of Peralta Volunteer Fire Department Disciplinary Actions SOP 1402. Motion to approve was made by Councilor Smith, second by Councilor Otero. Approved.
- f. Consideration and Possible Approval of the top five (5) Infrastructure Capital Improvement Plan (ICIP) 2025-2029. Motion to approve, with amendments to the top 5 was made by Councilor Smith, second by Councilor Otero. Approved.

11. NEXT MEETING: The next regular Town Council meeting will be held on Tuesday, August 22, 2023 at 6:00pm at the Peralta Town Hall, 90-A Molina Road, Peralta, NM 87042.

12. ADJOURMENT: Mayor Olguin asked for a Motion to Adjourn the meeting. Motion to Adjourn was made by Councilor Otero, second by Councilor Smith. The Council meeting was adjourned at 6:56pm.

Agenda subject to change. Council may enter into Executive Session pursuant to NMSA 1978, Sections 10-15-1, Subsection H-1 through H-10. To request an accommodation for individuals with disabilities; of information about physical accessibility, Call (505) 869-2050

Kori Taylor, Town Clerk

Steven Robbins, Deputy Clerk/Treasurer